

Procedures to Address Truancy

The Principal of Schenck/Opal or Medway Middle School will function as Attendance coordinators for their schools and as such will notify the Student Assistance Team when a student is truant.

Principals will notify parents and invite them and the student to participate in any meeting that results from the referral to the Student Assistance Team.

The Student Assistance Team will meet within ten school days following a referral and develop an intervention plan.

The Intervention Plan may include any reasonable actions that will continue the student's education.

The Intervention Plan will address dealing with future absences.

Results of the intervention plan will be reported to parents and school staff.

If these informal steps do not resolve attendance issues the Principal will make a referral to the Superintendent.