

Medway Middle School

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Alyssa Dickinson Principal Laurie Stanley Secretary

March 25, 2020

Dear Families,

During the school closing students have certain responsibilities to complete the schoolwork assigned by their teachers. It is vital that students participate in remote learning in order for MMS to meet the criteria of our emergency remote learning plan. Meeting this plan is what will allow us to count these days as school days, and not require us to make them up at the end of the year.

Student Expectations

Each week day from March 30th until April 17th you will be expected to do the following:

- Answer the daily attendance question posted by your teacher by 2:00pm
 - Attendance will be recorded each day
- Complete 2-3 hours of academic work per day
- Get at least one hour of physical activity each day (preferably outside)
- Check your email
- Check your Google Classroom classes
- Log in to your scheduled Google Hangouts with your teachers
 - o If you are unable to attend your Google Hangout, a recording will be shared with you by your teacher. You need to view the Hangout as soon as possible for teacher instruction.
- Complete your work in a timely manner and turn it into your teacher on Google Classroom
- Work that needs to be physically turned into the teacher can be dropped at school
 in the designated baskets inside the front door. Teachers will pick up the work from
 there. Work can be dropped off in batches, there is no need to drop of assignments
 as soon as they are finished

Students without internet

- Complete packets provided by teachers
- A staff member will check in on you by phone at least weekly
- If you need help in between check ins, call the school and a message will be relayed to the teacher to call you

We realize that for all families the school closure has been a huge adjustment. It has been for staff as well. We are doing all we can to find a balance of providing instruction,

making the work meaningful, and not overwhelming families. We have students who have suddenly had to provide childcare for younger siblings, or are spending their days at home alone while parents work, we have students who have been sent to stay with relatives, students without internet access. All of these things, without the threat of a pandemic illness would be stressful enough on their own. This has all taken into consideration when developing a plan. We strongly encourage families to do what is best for you. The schedule that you follow in your home will vary wildly from others, but you know your family and your needs. At a time like this, those come first. We will continue to do what we can to support all families, and sincerely appreciate the support we have received from you. Please do not hesitate to reach out by phone or email.

Please stay safe and take care,

Alyssa J. Dickinson Principal